

LTEA Board Planning Session

Minutes – February 12, 2020 – Pollywogs – 6:00 PM

1. Dinner
2. Call to Order – Dr. Bartosh: **Called to order by Dr. Bartosh at 6:57 PM.**
3. Roll Call – Don: **Present – Bartosh, Bennett, Cole, Hines, Neff, Peterson, Stipp, and Smoot. Absent – McQueen**
4. Audits – Doc: **President Bartosh discussed the Board’s service to LTEA and how the Illinois Common Interest Community Association Act (ICICAA) requires reporting Board activities to the owners. Doc said LTEA is in a “new age” and we need to move forward in order to guarantee meeting the ICICAA and to ensure consistency throughout the years. One consideration is the outsourcing of essential activities currently done by volunteers. An example is the budget responsibilities. We must plan to pay for what has previously been free; particularly audits and record-keeping. Those cost may run a few thousand dollars each year.**
 - a. Accounting Software: **Doc said his research found QuickBooks is the most popular accounting software for organizations similar to LTEA.**
5. FY 20 Budget – John and Rich: **John reported that Rich worked with Donnie Davis and completed Budget reports for September through January. After reviewing the reports, it was felt that a “tweaking” was necessary. Rich will work on that.**
 - a. Account Balances: **The January report showed \$41,154.49 in savings and \$10,043.08 in checking.**
 - b. Unpaid Assessments
 - i. Liens: **John has liens ready for filing.**
 - c. FY21 Budget Planning: **John asked if anyone had any changes from the January Planning Session. There were none.**
6. John Thompson’s Resignation – Doc: **On Jan. 25th, John Thompson contacted Doc and said he needed to resign immediately. Work issues are keeping him from doing the job that he feels he should be doing.**
 - a. Replacement: **Pat said he would meet with his Nominations Committee to find a replacement. Several suggestions included Bill Buck, Sammi O’Neil, Dan Harrington, Paul Popadines, Eric Gerht, Jan James, and Cassie Tuggle. Don Smoot said John’s replacement must be a non-resident as per the Bylaws.**
 - b. Bylaw change concerning Residents and Non-residents – thoughts: **Pat Bennet suggested a Bylaw change for the LTEA property owners’ consideration that would eliminate the “resident and non-resident” requirements. Smoot said he would prepare a change for the March Planning Session. Pat said the only nominations for the next general Board election are Sherry Cole and Don Smoot (two resident positions are up for election).**
7. Lake Charlette and Lake Nancy Water levels – Pat and Sherry: **Pat said the level is excessively high. Sherry and Pat both reported calls from concerned owners. Sherry talked with Phil Cappello and Bill Johnson. Johnson said he would replace the culvert for \$2500 to \$3000. Smoot said he would get a couple of guys together to try cleaning the culvert. Pat will call Johnson.**
8. IDNR Permit – Bob: **Bob said he received the IDNR permit to collect goose eggs.**
 - a. Boat Stickers: **Bob said he would number the boat stickers. Discussion about the worthiness of boat stickers occurred. It was decided to propose the elimination**

of boat stickers and see what LTEA owners think. Smoot will prepare a first reading for the rule change.

9. Snow Removal – Sherry: **Sherry said so far, so good; and asked everyone to keep their fingers crossed.**

10. Bridge Report – Brian: **Smoot reported the Brian has contacted Clark Dietz and is awaiting a contract.**

11. Complaint – Doc

a. Letter to Complainants: **Doc reported a letter was sent to the complainants and said that they were pleased with the results and the Board's consideration.**

12. Assessment Committee – Don: **Doc asked Don to put a group together to review the current Bylaws regarding assessment.**

13. Annual Meeting

a. May 17, 3:00 PM, Danville Civic Center: **The Annual Meeting time and place is set.**

b. Change Bylaws Meeting Date: **Smoot will draft a proposed change to the Annual Meeting date for LTEA owners' consideration. The proposed date is the 1st Sunday in May.**

14. Other items

i. Doc: **Would like a volunteer to publish an LTEA Newsletter. Sherry Cole volunteered.**

ii. Pat: **Reported a new LTEA owner, Matthew Kelley.**

iii. John H.: **Recommended obtaining a credit card for Board purchases.**

iv. Brian: **absent**

v. Sherry: **Walter Brown would like gravel put on his road. BJ would haul 1 load of rock for \$375.**

vi. Rich: **Will purchase new keyed-alike locks for Charlotte and Florence. Corrected problems with new gate keys. Cameras not working properly, and the techs do not know why; need to consider a new system. After 3 hours on the phone with ATT; the ATT monthly bill for each gate will be \$41.02 (plus taxes), for one year.**

vii. Bob: **Nothing more.**

viii. George: **Nothing more.**

ix. Don

1. Agenda Items for Feb. 26 meeting: **Asked Board members to contact him with agenda items.**

2. Postings on NextDoor: **Talked with LTEA Webmaster Kaylie Andrews. She said the information she posts on NextDoor is available to LTEA owners only.**

15. Next Meeting(s)

a. February 26, 2020, Directors General Meeting (7:00 at Oakwood Unit Office)

b. March 11, 2020, Planning Session (6:00 PM Pollywogs)

16. Adjourn: **Doc adjourned the meeting at 9:40 PM.**