

LTEA Board Meeting

February 22, 2023

Oakwood CUSD #76 Unit Office

6:00pm

Minutes

1. Call to Order: President/Vice President Sherry Cole
 - a. time: 6:01pm
2. Pledge of Allegiance
3. Opening Remarks: Sherry Cole
 - a. Recognition of Budget Committee members: George Peterson, Kaylie Andrews, Sammi O'Neill
 - b. Recognition of Property Owners recently passed: Gary James, Carol Douglass, Pete Flemming, Judy Clark-Berrett, Barry Schaley
 - c. Davis requests role call
4. Roll Call: Secretary
 - a. Present: Sherry Cole, Kendra Kinney, Kerry Butson, Donnie Davis, Richard Stipp, John Hines, Kayla Blundy
 - b. Absent: Pat Bennett, Bob Neff, Ryan Huddleston
 - i. Davis asks if all absent Board Members informed President of absence prior to meeting
 1. Neff and Bennett are excused, no notification from Huddleston (NOTE: this was corrected after meeting via phone call from Cole as Huddleston had left voicemail)
5. Opening Remarks (continued)
 - a. Cole requests comments/questions from Property Owners wait until end
6. Board Member Reports
 - a. Sherry Cole: Vice President and Health & Safety
 - i. Railroad ties on W Autumn removed completely
 - ii. Property Owner ran into guard rails on Eagle Bluff, working on repair
 - b. Kendra Kinney: Treasurer
 - i. Financial report (10/15/22 through 02/15/23) (DOCUMENTS WILL BE POSTED TO WEBSITE)
 1. Purchases of note: first installment of snow/ice removal, stamps, annual payment for QuikBooks
 2. Davis asks about payment Fall lake weeds treatments
 - a. no record of expenditure
 - c. Kerry Butson: Secretary
 - i. Reading of Minutes: (10/26/2022 Board Meeting and 01/10/23 Planning Meeting)
 1. 01/10/23 Planning Meeting

- a. Property Owner requests minutes be amended:
 - i. Reflect discussion regarding recording of meetings and Bennett's warning for meeting disruption with potential Property Owner removal from meeting
 - ii. Will be open for approval at the 03/22/2023 Board Meeting
 - 2. 10/26/2022 Board Meeting
 - a. Kinney makes motion to approve, Hines seconds and all are in favor
 - i. time: 6:19pm
 - ii. Website updates
 - 1. Butson is working on a mock-up for potential new website, will bring to Board for discussion/feedback
 - d. Donnie Davis: Roads
 - i. Researched radar signage: two would be ~7000, investigating other options that might be more cost effective
 - ii. Road repair on S side of bridge, ~150 ft
 - iii. Culvert repair to dam on E Autumn
 - iv. For Spring: upcoming pothole repair, money set aside already; Celebration Ct will be first, then smaller spurs
 - e. Rich Stipp: Gates
 - i. Some Property Owners are still having trouble with app working upon approach to gates; this may occur if location settings aren't on
 - ii. Tap2Open has support line, 24/7 available
 - iii. November: shield replaced for key pad on N gate, also have replacement shields
 - iv. Lift arm for N gate: would like to move E of wall so that the gate works more consistently; bid given to Board; new cabinet won't be sold without full unit (includes liftarm); Stipp exploring options for used ones
 - v. Justin Blundy added to Gate Committee for gate issues/key sales in case of Stipp absence
 - f. Kayla Blundy: Building Codes
 - i. Bus stop shelter secured
 - g. Bob Neff: Wildlife
 - i. N/A
 - ii. Cole: Neff will be treating goose eggs upon return from FL
 - iii. Coyotes: see NextDoor post; contact Neff if one is particularly aggressive
 - h. John Hines: Nominations
 - i. Board member positions will expire, contact Hines if interested
 - 1. Property Owner requests clarification regarding available positions
 - a. Hines: three open positions
 - 2. Property Owner expresses concern regarding issues at previous Board meetings and how to address consequences
 - i. Ryan Huddleston: Lakes
 - i. N/A

7. Old business and items for discussion and/or reporting (Board members and Property Owners)
 - a. Updates from Acton/Snyder
 - i. Cole contacted and has requested they get back to us regarding January meeting
 1. Davis requests clarification on what Board has asked Acton/Snyder about
 - ii. Property Owner requested information regarding LTEA contract with Acton/Snyder; Kinney investigated and there is no formal contract; consulting is based on hourly rate of \$200/hour
 - iii. Property Owner requests clarification on current business with Acton/Snyder
 1. Board will provide clarification at March Board Meeting; Cole asks Kinney to investigate current legal fees/contract in advance of next meeting
8. New Business
 - a. Budget Planning FY 2024
 - i. Report from Budget Planning Committee (DOCUMENT WILL BE POSTED TO WEBSITE)
 1. Davis states that given inflation, the proposal may not have adequate funds
 2. Kinney states that Board could implement another increase in subsequent years
 3. Stipp states a bigger increase may be prudent as there has been no increase for years
 4. Discussion over different proposals
 - a. Budget Committee will meet again for second option; Special Meeting to be scheduled in advance of next regular Board Meeting
9. Annual meeting discussion/timeline
 - i. Clarification on nominations
 1. Discussion regarding how Board Member positions are tied to term
 - a. Davis, Hines and Blundy will meet regarding potential bylaw changes; clarification to be provided at Special Meeting in advance of next regular Board Meeting
 2. Butson states mailing for annual meeting needs to be sent by March 30, 2023 and all information/supplies finalized by next regular Board Meeting
10. Adjournment
 - a. Cole makes motion, Hines seconds, all Board members approved
 - i. time: 8:28pm