

LTEA Board Budget Planning Session

Minutes – July 13, 2022 – Pollywogs – 6:15 PM

1. Call to Order – Dr. Bartosh
 - a. Time: 6:25pm
2. Roll Call – Kerry Butson
 - a. Present: Dr. Bartosh, Kendra Kinney, Kerry Butson, Donnie Davis, Rich Stipp, John Hines, Brian McQueen, Bob Neff, Sherry Cole
 - b. Absent: Pat Bennett
3. Public Comments: will be limited to three minutes per person
 - a. Property owner concern: requests that three-minute limit should only be in place if an agenda is available before a meeting
 - i. Bartosh states that we will do that going forward
 - b. Property owner concern about budget not being approved before 07/01/22, it was proposed in April: At 07/22/22 board meeting, it was stated that there would be a budget meeting within a few days; Why didn't that happen?
 - i. Bartosh states that the Board was unable to find location and Farm Service was not available
 - c. Property owner concern: Why are the public comments before the budget discussion in this meeting's agenda?
 - i. Bartosh states that there is another opportunity for public comments regarding the budget at the next regular Board meeting
 - d. Property owner: In the past, Board has had budget approved that before July 1
4. Bartosh discussion of Common Community Interest Act
 - a. Was put into place in 2011/2012
 - b. If budget was submitted before the end of fiscal year, the Board would have had an infraction against the CCIA
 - c. Each property owner should receive budget using a prescribed delivery method (mailing or electronic delivery) at least 30 days but not more than 60 days prior to the adoption of the budget
 - d. LTEA association must also use generally accepted accounting principles
 - e. Before the first quarter of each fiscal year, association should adopt a budget
 - f. LTEA still make purchases before the municipality has adopted the budget
 - g. LTEA Bylaws 8.08: SEE DOCUMENT ON LTEA WEBSITE
 - h. According to IL State law, association should within the first 60 days of each fiscal year, adopt a budget
 - i. LTEA FY20 budget was adopted August 28, 2019
 - j. According to CCIA, if we submitted a budget before the fiscal year, Board would have been in jeopardy
 - k. Property owner concern: What will be the due date for a budget from this point on?
 - i. Bartosh states that Board will accept and approve the budget at next regular Board meeting and property owners will be notified using a prescribed delivery method
 - ii. Needs to be voted on before September 28
 - l. Davis states that he requested open dates from Farm Service and there were some available
 - i. Bartosh was told there were no dates at the Farm Service or Library
 - m. Bartosh states that if we would have adopted a budget before the end of the fiscal year, we would have been in violation of CCIA
 - n. Discussion regarding LTEA is considered a municipality and subject to municipality rules of IL

- o. Cole states that property owners should receive information regarding IL laws so that they have more information about budget process
- p. Property owner concern: Davis has worked hard on budget and property owners still have no information
- q. Property owner concern: disappointed that Davis was not elected treasurer at last Board meeting
- r. Further discussion between property owners and Board
 - i. Bartosh calls meeting back to order: 6:50pm
- s. Property owner concern: Do all Board members have a role on the Board?
 - i. Bartosh explains that only the executive board was voted on, after that the other members of the Board discuss what role they would like to do; roles can change year to year
 - ii. Roles for FY23 will be determined at a later date

5. Board Discussion on FY23 Budget

- a. Kinney has been trying to working with Board members to obtain financial records; still does not have the full information to do her job
 - i. Example: has received a list of property owners with names and the amount owed; missing lot numbers; has been trying to obtain more information from Davis
 - 1. June 26 assessment collection: Kinney and Davis were unable to have discussion
 - 2. July 1: Davis attempted to take Kinney to bank, post office, etc; Kinney was unavailable
 - a. Davis expresses concern due to Kinney having a full time job that may make it difficult to go to post office, bank, etc
 - 3. Davis was unable to meet with Kinney the first week of July due to familial obligations
 - 4. July 8: Davis contacted Kinney to pick up document; Kinney out of town
 - 5. July 10: Kinney was able to pick up documents from Davis
 - 6. Kinney emailed Davis on June 23 but Davis didn't receive email
 - 7. Davis states that Kinney can go onto GIS to determine lot numbers of property owners; Davis will not send his own electronic records to Kinney
 - 8. Hines offers to send information that he has to Kinney

6. Adjournment

- a. Stipp made a motion to adjourn, Butson seconded
 - i. Board doesn't have quorum as Neff and McQueen left
 - ii. Time: 7:11pm