

## LTEA Board Meeting

July 26, 2023

Oakwood CUSD #76 Unit Office

6:00pm

### Minutes

1. Call to Order: President Kayla Blundy
  - a. time: 6:00pm
2. Pledge of Allegiance
3. Roll Call: Secretary
  - a. Present: Blundy, Huddleston, Butson, Kinney, Cole, Davis, Neff, Palmer
4. Opening Remarks: President Kayla Blundy
  - a. working on Corporate Manual, Cole and Huddleston will review
5. Board Member Reports
  1. Vice President and Water & Weeds: Ryan Huddleston
    1. thanks everyone for helping with storm clean-up
    2. water sprayed for weeds
    3. water testing: 15 samples taken, waiting on testing
  2. Treasurer: Kendra Kinney
    1. Monthly Financial Report (see website)
    2. LTEA requires a financial audit every two years, prior consultant has agreed to conduct one for FY23
    3. 2022 taxes: hopes to get them drafted for August meeting, due Oct 1
    4. ACH payments can now be issued from LTEA Iroquois bank
    5. Yearly financial report (see website)
  3. Secretary: Kerry Butson
    1. reading of minutes
      1. 06/21/2023 Board Meeting
        - a. Huddleston makes motion, Neff seconds, all in favor: 6:16pm
      2. 07/05/2023 Special Meeting
        - a. Butson will get recording from Donnie, will put together July 5 minutes for approval at the August meeting
      3. updated Bylaws on website
  4. Roads: Donnie Davis
    1. various roads and spurs oil and chipped (Falcon Crest, Garrison Vision, E. Autumn, North end road, Eagle Bluff spurs, Hemd-N-Way, Sunset, Amanda's Pt, Christians Cove, VJ Dr)
    2. bulletin board completed
    3. yellow lines at gates: waiting on signs and approval from JULIE to make more clear
    4. ten speed limit signs
    5. upcoming tree trimming, tile replacement
    6. Kinney requests contract from Better Paving
      1. Davis: no contract necessary for bill unver \$10k

2. Discussion whether “oil and chip” is single service
  7. discussion regarding certificate of insurance
    1. Sean Deneau consulted; it is a suggestion that we have it, not required
  8. discussion regarding how quickly payments need to be issue as vendor took four days to be paid; Kinney suggests 30 days, Davis states payments to be issued at time services rendered
  9. Blundy: Blundy worked to update online maps so speed limit on LTEA roads is 15mph
  5. N/A: Gates
    1. Rich Stipp and Justin Blundy have been repairing gate; N. gate was having connection issues and cable replaced, new keypad installed
    2. Kinney: Tap2Open will give us the same 12-month cost that they billed previously, \$225 when paid annually
      1. Neff makes motion, Cole seconds, all in favor: 6:50pm
  6. Building Codes: N/A
    1. Discussion over pole barn that PO wants to build
      1. Blundy: Building code need updated; Don Smoot did research that can be referenced
      2. Steven Brown agrees to serve on Building Code Committee; decision on pole barn to be tabled for now
    2. All other building code request from previous meeting were approved
  7. Wildlife: Bob Neff
    1. coyotes: beware and keep an eye on dogs
  8. Nominations: N/A
    1. two Board seats open for appointed positions
  9. Health & Safety: Sherry Cole
    1. no report
  10. Unassigned role: Jeff Palmer
    1. no report
6. Old Business
1. Legal representation update
    - i. Butson and Kinney met on July 5 with Ed Barney
      1. no retainer; \$250/hr; can change representation with notice
      2. Huddleston makes motion to move forward with Barney, Butson seconds all in favor: 7:11pm
7. New Business
1. Appointment of two Property Owners to the Board
    1. six people interested, two unable to attend but available by phone (Bohlen, Buck)
    2. Blundy reads bios: Whittington, Bohlen, Mourer, South, Cunningham, Buck
      1. Board votes for two people, then top vote gettings will be have a yes/no vote by all Board members
        - a. Bohlen: 5 yes, 3 no
        - b. South: 3 yes, 5 no
        - c. Buck: 7 yes, 1 no, will finish out Stipp’s term, ending 6/30/2025
        - d. Whittington: 4 yes, 4 no

- e. Mourer: 4 yes, 4 no
    - 2. vote on second position postponed until Aug 23, 2023 Board Meeting; appointed person finish Bennett's term, ending 6/30/2026
  - 2. Seating of Directors
    - 1. Roads: Davis
    - 2. Gates: N/A
    - 3. Water & Weeds: Neff
    - 4. Wildlife: Palmer
    - 5. Health & Safety: Huddleston
    - 6. Building Codes: Buck
    - 7. Nomination: Cole
  - 3. Davis distributes keys for bulletin boards, Cole will provide guide as to where notices should be placed
  - 4. 2023-2024 meeting dates reserved with Unit Office, will be posted to website
  - 5. PO: plan for limbs that are still down due to storm?
    - 1. Davis will get in touch with O'Neill regarding limbs
- 8. Comments from the Property Owners
  - a. PO: NextDoor app; not user friendly; alternative?
    - i. Butson states social media sites not under purview of Board
    - ii. PO has created an LTEA Facebook group
- 9. Adjournment
  - a. Neff makes motion, Cole seconds, all in favor
    - i. time: 8:22pm