

LTEA Board Meeting

July 27, 2022

Oakwood CUSD #76 Unit Office

6:00pm

Minutes (taken by Butson via recording provided by Davis)

1. Call to Order: Dr. Bartosh
 - a. time: 6:06PM
2. Pledge of Allegiance
3. Roll Call
 - a. Present: Robert Bartosh, Kendra Kinney, Donnie Davis, Rich Stipp, Sherry Cole, John Hines, Bob Neff
 - b. Absent: Kerry Butson, Pat Bennett, Brian McQueen
4. Recognition of Guests
 - a. Debbie Petit
5. Board Discussion on FY23 Budget
 - a. FY23 Budget Proposal for Consideration & Vote
 - i. Proposed budget made available by Kinney at meeting; worked with Davis to pull together a consolidated budget: DOCUMENT WILL BE POSTED TO WEBSITE
 1. Kinney refers to 2023 expected assessment collection; 18 still not paid, 3 of those have liens against the properties and may take longer to collect; Kinney will be reaching out to the other 15 via email
 2. Allocation proposal: FY22 expenses to be taken into consideration for expected expenses
 3. FY23 Budget Proposal includes \$25k for emergency funds
 4. Discussion recommending the extra \$9K to be collected from delinquent property owners (not including those with liens) should go to Roads, updated Roads budget will be \$119K
 5. Kinney will continue to update delinquent property owners collections at regular board meetings
 6. Davis suggests an additional \$1k from Roads to Admin for the purchase of a laptop
 7. Property owner question: does budget include installation of bulletin boards at gates? Davis requests help for installation; posts are already in place and some of the work has been done; will try and organize folks for help and final installation
 8. Kinney suggests emailing budget to property owners, will mail other owners for whom we don't have email addresses
 - b. Vote on approval with changes noted above:
 - i. Neff makes motion, Cole seconds: all other board member are in favor and motion passed
6. Director Reports

- a. President - Dr. Bartosh
 - i. no report
- b. Vice-president and Health & Safety - Pat Bennett
 - i. Bartosh on behalf of Bennett: no report

NOTE: Stipp leaves meeting due to other obligations

- c. Secretary - Kerry Butson
 - i. Bartosh on behalf of Butson: 07/13/22 Planning Meeting will be ready for next Board Meeting
 - ii. Reading of Minutes (06/22/22 Board Meeting)
 - 1. Corrections:
 - a. 5.f.v: misspelled name, should be "Snyder"
 - b. 5.e.i: weed spraying amount was incorrect from invoiced amount
 - c. 7.b: no vote on purchase of gate cameras
 - 2. Vote on approval
 - a. accepted with above changes
- d. Treasurer - Kendra Kinney
 - i. Davis distributes documents on LTEA accounts for FY22
 - 1. Money market account: ending balance of \$172K as of June 30
 - 2. Business advantage: ending balance of \$447.52 as of July 3
 - ii. Kinney: FY23 reports
 - 1. DOCUMENT WILL BE POSTED TO WEBSITE
 - 2. Davis: Does budget need to be approved for payments?
 - a. Bartosh states budget was approved tonight
 - b. Discussion over whether property owners need to receive budget via mail and whether board needs to vote again in accordance to CCIA
 - i. Further discussion on when budget needs official approval for a fiscal year in accordance to CCIA; Bartosh states that LTEA is a municipality and the adoption of a budget should be within 60 days so LTEA is still in line with CCIA but LTEA can still continue to pay bills
 - ii. Davis: no mailings went out to LTEA residents for the last three years
 - iii. Kinney: references LTEA Budget bylaws: Board approved budget in accordance with the bylaws at this Board meeting; according to the bylaws, property owners do not need to be notified
 - iv. Davis: according to the bylaws, LTEA should have approved a budget by July 1; LTEA bylaws supercedes CCIA rules; budget should have been approved in May
 - v. Kinney: asks for clarification on whether the budget was approved according to bylaws
 - 1. Bartosh: LTEA is in compliance with CCIA
 - 2. Will start paying bills

