## **LTEA Board Meeting**

July 27, 2022

Oakwood CUSD #76 Unit Office

6:00pm

## Minutes (taken by Butson via recording provided by Davis)

1. Call to Order: Dr. Bartosh a. time: 6:06PM

2. Pledge of Allegiance

3. Roll Call

a. Present: Robert Bartosh, Kendra Kinney, Donnie Davis, Rich Stipp, Sherry Cole, John Hines, Bob Neff

b. Absent: Kerry Butson, Pat Bennett, Brian McQueen

- 4. Recognition of Guests
  - a. Debbie Petit
- 5. Board Discussion on FY23 Budget
  - a. FY23 Budget Proposal for Consideration & Vote
    - i. Proposed budget made available by Kinney at meeting; worked with Davis to pull together a consolidated budget: DOCUMENT WILL BE POSTED TO WEBSITE
      - 1. Kinney refers to 2023 expected assessment collection; 18 still not paid, 3 of those have liens against the properties and may take longer to collect; Kinney will be reaching out to the other 15 via email
      - 2. Allocation proposal: FY22 expenses to be taken into consideration for expected expenses
      - 3. FY23 Budget Proposal includes \$25k for emergency funds
      - Discussion recommending the extra \$9K to be collected from delinquent property owners (not including those with liens) should go to Roads, updated Roads budget will be \$119K
      - 5. Kinney will continue to update delinquent property owners collections at regular board meetings
      - 6. Davis suggests an additional \$1k from Roads to Admin for the purchase of a laptop
      - 7. Property owner question: does budget include installation of bulletin boards at gates? Davis requests help for installation; posts are already in place and some of the work has been done; will try and organize folks for help and final installation
      - 8. Kinney suggests emailing budget to property owners, will mail other owners for whom we don't have email addresses
  - b. Vote on approval with changes noted above:
    - Neff makes motion, Cole seconds: all other board member are in favor and motion passed
- 6. Director Reports

- a. President Dr. Bartosh
  - i. no report
- b. Vice-president and Health & Safety Pat Bennett
  - i. Bartosh on behalf of Bennett: no report

NOTE: Stipp leaves meeting due to other obligations

- c. Secretary Kerry Butson
  - i. Bartosh on behalf of Butson: 07/13/22 Planning Meeting will be ready for next Board Meeting
  - ii. Reading of Minutes (06/22/22 Board Meeting)
    - 1. Corrections:
      - a. 5.f.v: misspelled name, should be "Snyder"
      - b. 5.e.i: weed spraying amount was incorrect from invoiced
      - c. 7.b: no vote on purchase of gate cameras
    - 2. Vote on approval
      - a. accepted with above changes
- d. Treasurer Kendra Kinney
  - i. Davis distributes documents on LTEA accounts for FY22
    - 1. Money market account: ending balance of \$172K as of June 30
    - 2. Business advantage: ending balance of \$447.52 as of July 3
  - ii. Kinney: FY23 reports
    - 1. DOCUMENT WILL BE POSTED TO WEBSITE
    - 2. Davis: Does budget need to be approved for payments?
      - a. Bartosh states budget was approved tonight
      - Discussion over whether property owners need to receive budget via mail and whether board needs to vote again in accordance to CCIA
        - i. Further discussion on when budget needs official approval for a fiscal year in accordance to CCIA; Bartosh states that LTEA is a municipality and the adoption of a budget should be within 60 days so LTEA is still in line with CCIA but LTEA can still continue to pay bills
        - ii. Davis: no mailings went out to LTEA residents for the last three years
        - iii. Kinney: references LTEA Budget bylaws: Board approved budget in accordance with the bylaws at this Board meeting; according to the bylaws, property owners do not need to be notified
        - iv. Davis: according to the bylaws, LTEA should have approved a budget by July 1; LTEA bylaws supercedes CCIA rules; budget should have been approved in May
        - v. Kinney: asks for clarification on whether the budget was approved according to bylaws
          - 1. Bartosh: LTEA is in compliance with CCIA
          - 2. Will start paying bills

- 3. No vote is required by LTEA property owners according to LTEA bylaws
- e. Roads Sherry Cole
  - Used leftover FY 2022 money to repair worst parts of the roads; worked with her committee to repair potholes; waiting on FY 2023 budget approval
- f. Gates Rich Stipp (left meeting due to other obligations, see above)
  - i. Bartosh on behalf of Stipp:
    - 1. Switch to app was completed July 1; 25 owners have neither the app or gate keys
    - 2. Lots of help from property owners to help repair gear boxes
    - 3. Got information to raise gate arm concrete on north gate
- g. Nominations John Hines
  - i. no report
- h. Lakes
  - i. Kinney on behalf of Butson
    - 1. Peterson dropped off VCHD Water report to Butson
- i. Building Codes Brian McQueen
  - i. McQueen absent, no report
- i. Wildlife Bob Neff
  - i. no report
- 7. Old business and items for discussion and/or reporting (board members and property owners)
  - a. Discussion of 07/13/2022 Planning Meeting
    - i. Bartosh resigns
    - ii. Property owners request information and transparency from the Board
  - b. Davis: requests information on a bid on the 3 LTEA lots; Bartosh has no knowledge of bid
  - c. Property owners request information on how to fill Board vacancies
- 8. Adjournment
  - a. N/A