

LTEA Special Meeting

January 31, 2024

Oakwood 76 Unit Office

1800

Minutes

1. Call to Order: President
 - a. time: 6:06pm
2. Pledge of Allegiance
3. Roll Call: Secretary
 - a. Present: Blundy, Kinney, Butson, Buck, Cole, Davis, Palmer
 - b. Absent, Excused: Huddleston, Bohlen, Neff
 - c. Special guests: Art Svymbersk & Adam March
4. Opening Remarks: President
 - a. Main goal is to obtain an agreement for Comcast services to be installed within LTEA.
5. Discussion regarding potential installation of Comcast cable facilities
 - a. PRESENTATION LOCATED HERE: <https://lteail.com/documents.html>
 - b. State of IL has a Connect Illinois project to provide broadband to underserved areas; LTEA was identified as areas that fits grant
 - c. 374 lots; would like to start February 19; projected finish end of June 2024
 - d. Comcast would like to know about gaining access to properties and any special building permit/drainage/utility permit specifically required by LTEA.
 - i. Will follow commercial power easement for utilities.
 - e. Blundy: concerns
 - i. repair timeline needs clarified
 - ii. 48" utility depth required by Vermilion Co, contract states 36" depth
 1. Comcast: Below 48" is below freeze line so it can affect water/sewer which is why they typically do 36"; will provide clarification.
 - f. Some lots have 8 ft easement, most have 10 ft; big trucks might cause asphalt damage
 - i. Comcast will be responsible to fix any damage
 - g. Comcast has contract/agreements already w/ Oakwood, Danville, other towns and municipalities
 - i. Buck: wants specific contract for LTEA
 1. Does company have right of way?
 - a. permission from POs would be required if services are needed more off main line
 - b. contractor will follow commercial power; does not guarantee an easement but usually does; plan currently follows roadmap and they don't expect to come on private property unless PO wants service

2. Buck concern: if something did arise for access in terms of major utilities, would PO be notified?
 - a. contractor hasn't completed walkout; any possible access to private properties would be identified
 - h. points of contact for any PO that might have concern
 - i. typically one member of their team; one board member of an HOA is also a point of contact who would contact contractor
 - i. restoration expectation
 - i. grass mat and seed
 - ii. it is a time of year where grass isn't growing so they will restore again later in year if necessary
 - iii. restoration crews should immediately follow installation; 7-10 business days; sometimes that can be longer depending on location
 - j. Buck: would like to see a timeline of when all work would be completed
 - i. would work quickly to get any larger damage done to any of the public infrastructure
 - ii. Davis: if there is damage to some items (like culverts), damage might not be seen until later
 1. if it is documented that Comcast's conduits are at that location, they would pay the invoice for correction or restore themselves as contractor is also drainage specialists.
 2. Davis: timeline for investigations into such issues?
 - a. all dependent on investigation
 - k. Palmer: does the contract/agreement provided to other communities and municipalities mirror the same?
 - i. haven't reached agreement yet but the language would be similar
 - ii. Blundy: because we maintain our own roads, separate contract would be preferred specific for LTEA
 - l. Blundy: service to houses included?
 - i. there would likely be some sort of go-to market deal, doesn't know if it would be free
 - m. Buck: when will service be available?
 - i. beginning of June for everyone; some people might be sooner
 - n. Palmer: any homes that would not have service
 - i. contractor not aware
 - o. Davis: will it piggyback with AT&T?
 - i. no all on their own
 - a. Blundy: what documents does LTEA need from contractor to move forward?
 - i. only want agreement w/ Comcast
 - ii. certificate of insurance update
 - b. Davis: requests Special Meeting to review and discuss revised documents when provided
6. Adjournment
- a. Butson make motion, Cole seconds, all in favor
 - i. time: 7:10pm